



PLCAC Member Code of Conduct

Member firms of the Pipe Line Contractors Association of Canada (PLCAC) are required to adhere to the PLCAC Member Code of Conduct as a condition of membership. The Member firm's Primary Contact as published in the Membership Directory is responsible for communicating the code of conduct to its directors, officers, staff, agents, suppliers and contractors.

The Code of Conduct exists to sustain and enhance the welfare of the Association and all Members. It also exists to promote a healthy and sustainable pipelining industry where the public has assurances about the integrity, competence and responsibility of those conducting work on Canada's pipeline infrastructure. As sector leaders we strive for an industry where competitiveness, responsibility, fairness, transparency and respect are valued and practiced.

Members of the Association, and through the conduct of a Member firm's directors, officers, staff, agents, suppliers and contractors as applicable, are therefore obligated to:

1. Read, understand and abide by the current bylaws of the Association.
2. Ensure Association membership dues are paid on time.
3. Engage with officers, directors, staff and agents of the Association in a respectful manner, consistent with the goal of maintaining a safe and harassment-free workplace.
4. Adhere to established laws, regulations, standards, guidelines and best practices to deliver a safe, responsible and sustainable pipeline infrastructure in Canada.
5. Adhere to the terms and conditions of the collective agreements as applicable, in the Association's capacity as a collective bargaining agent for employers.
6. Conduct business affairs as reasonable competitors, consistent with the requirements of Canadian competition and trade laws, such that membership is equated with business practice that is lawful, accurate, accountable, and undertaken in good faith.
7. Keep Member contact information current.
8. Provide a PLCAC Primary Contact in the Membership Directory who is capable of, and responsible for, receiving communications from the Association and distributing it to the appropriate persons within the member firm in a timely manner.
9. Abide by the policies, practices and timelines established by the Association that help assure the AGM & Convention is well-planned and executed.
10. Exhibit reasonable, professional, and ethical behavior at Association-affiliated events.

The Code of Conduct shall be adopted and observed at all times, by regular* and associate** members of the PLCAC.

***Regular Member:** Any contractor who is an employer of employees, whether an individual corporation, company, partnership or enterprise engaged in contracting for the construction, installation, treating, reconditioning or maintenance of pipelines for the purpose of transporting liquids, vapors, slurries or solids, or any phase thereof shall qualify for consideration as a regular member.

****Associate Member:** Any supplier who is an individual, firm or corporation engaged in the business of manufacturing, selling, renting or transporting of materials, supplies, equipment, insurance or bonds for the construction or maintenance of pipelines shall qualify for consideration as an associate member.

Last Updated: Oct. 23, 2017

COMPANY: _____

NAME OF PERSON MAKING INQUIRY: _____

PHONE: _____ **EMAIL:** _____

STAFF CONTACT: _____ **DATE:** _____

COMMENTS: _____
